



Vacancy Medical Logistics Manager

Position: Medical logistics manager – IRAQ /SYRIA

Duration: 3 months with possible extension

Starting from: as soon as possible

Deadline: 5th of December

GENERAL CONTEXT

The team is based in North East Syria (NES) for most of the time with frequent visits to the project locations and to the other UPP offices in the area. Trips to field are done whenever the situation allows. The UPP mission in NES is currently working in several locations and supporting PHC and hospitals. Most of the medicines and equipment provided to these health facilities are imported from the neighboring Iraq, through the territory of the Kurdistan Regional Govt. Social and political situation together with the ongoing war pose a number of daily challenges to the supply chain.

OBJECTIVE AND RESPONSIBILITY OF THE POSITION

The MedLog manager will ensure the correct work of the supply chain and support partners and stakeholders in managing the stocks of medicines and equipment imported.

Main responsibilities:

- With the project manager and the medical advisor, contribute to the logistics strategy including pre-positioning investments and identify local procurement requirements for each emergency scenarios
- Develop a key logistics training/induction programme for any local and national staff in need.
- Under the direction of the HoM contribute to revisions or strengthen of country Emergency Preparedness Plans as and when appropriate
- Ensure that the donor minimum standards of logistics procedures and country policies are implemented and adhered to in the area of responsibility, supporting relevant staff as required
- In agreement with the Head of offices in Iraq and Syria and their logistic staff take the lead on medical logistics aspects of deployment including importation from humanitarian hubs, transport, warehousing, recording and reporting of drug supply and medical equipment
- Support if needed with non-medical logistics throughout the deployment
- Ensure quality standards of drug management are met for each module deployed which will include warehousing, cold chain management, stock rotation and control, pipeline management, consumption monitoring and ordering
- Responsible for supervising the correct maintenance of medical equipment

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- Train public and partners' health facilities in safe waste management of drug and medical supplies
- Recruit, train and manage national logistics staff involved in medical logistics staff, together with HR.

External representation

- Upon request of the project manager might attend specific meetings related to logistics.

Human resources management

- Responsible for evaluation of the project logistic staff;
- Support the logistician in Syria and Iraq with the required training sessions.

Reporting

- Responsible of the weekly and monthly reports for the logistic aspects of the project to the project manager.

Qualifications and experience

Essential

- Appropriate experience in humanitarian field deployment logistics within an international ngo
- Strong experience in directly managing cold chain supply
- Experience supporting an emergency health response and in cross border operations involving several State Auth./customs.
- General knowledge of logistics
- Demonstrated ability to multi-task in a pressurised and demanding response
- Strong inter-personal skills with effective communication and strong team values
- Proficiency in Microsoft Office (Word, Excel, Outlook)
- Fluent written and spoken English, Arabic an asset
- Ability to work in and maintain a positive team dynamic in insecure and basic environments
- Demonstrated ability to work in a multi-cultural environment, and establish harmonious and effective working relationships both within and outside the organization
- Pharmaceutical or medical logistics experience

Desirable

- Familiarity with Iraq and Syria (professional or personal)
- Previous experience of humanitarian response in conflict areas;
- Previous experience of training and working with national teams on emergency preparedness.

How to apply: Interested candidates are invited to submit a detailed CV, a brief cover letter to address the requirements above and contact information for two professional references to:



vacancy@unponteper.it by the. Please reference; "Medical Logistic Manager " in the subject line of your email application. Only shortlisted candidates will be contacted.